



Center for Entrepreneurship

Staff (Non-Teaching) Recruitment Notification

We are seeking an enthusiastic, results-oriented individual for the position of “Assistant Manager/Senior Executive – Events & Initiatives” with the Center for Entrepreneurship at Ramaiah University of Applied Sciences. The candidate will be working closely with the Center Director to design, organize, manage, and spread awareness of Center’s programs among the student community and the ecosystem at large. Send your updated CV to careers.cfe@msruas.ac.in

Some of The Specific Responsibilities Include:

- Own and implement a rolling calendar of events and programs for the RUAS community
- Develop and implement outreach strategy to ensure greater participation in entrepreneurial activities in the community
- Manage the day-to-day interactions with the students, collaborators and other stakeholders to design, organize and run programs, workshops etc
- Present about the centre’s work on various forums and liaison with collaborators, partners and service providers for center’s activities
- Gather and collate information for management and prepare reports as necessary

Skills and Qualifications

- Masters or bachelor’s degree with 2-4 years of experience
- Technology and Social media savvy
- Strong organizational, interpersonal and presentation skills
- Ability to liaison with diverse groups including students, businesses, entrepreneurs and institutes
- Excellent written and verbal communication skills
- Prior experience of running a startup is highly desirable

Applications will be reviewed on a rolling basis until suitable candidates are selected. The expected start date for this position is **July 2023**.