

**Ref No:** RUAS/IQAC/002/2021-22

**Date:** 2<sup>nd</sup> Aug' 2021

### Internal Quality Assurance Cell (IQAC) Committee Meeting

As per the instructions and approval of Hon'ble Vice Chancellor, IQAC Committee meeting is scheduled with details mentioned below.

**Date:** 6<sup>th</sup> Aug' 2021(Friday)

**Time:** 10-30 AM onwards

**Venue:** S18 Board Room, University House

#### Meeting Attendees and other invitees:

Sl. No.	Name	Designation	Roles-IQAC
1	Prof. K. K. Raina	Vice Chancellor	Chairperson
2	Prof. Govind R. Kadambi	Pro-Vice Chancellor, Research, Director-IQAC	Overall-In charge of NAAC and Accreditations / Rankings
3	Prof. P. N. Razdan	Principal Advisor, Quality Assurance & Excellence Cell, GEF (M)	Advisor (Member) Management Representative
4	Dr. D. C. Sundaresh	Pro-Vice Chancellor, Health Sciences	Member
5	Dr. Anindya Sen	Pro-Vice Chancellor, Social Sciences	Member
6	Prof. M. Sai Baba	Registrar	Member
7	Prof. Ashok C. Meti	COE	Member
8	Dr. Reema Chaudhury	Director- Student Affairs	Member
9	Dr. K.M. Sharath Kumar	Director-Sponsored Research	Member
10	Dr. Latha Anandakrishnan	Dean-Academics	Member
11	All Deans of Faculty		Member
12	One nominee each from local society, Students and Alumni	1. Shri Patrick Vaz, Managing Trustee, Arpita Foundation- Local society 2. Shri. Naveen Andrews, Alumni-FAD 3. Shri. Parv Kumar Goyal, Student	Member Member Member
13	One nominee each from Employers / Industrialists /Stakeholders	Shri. Avinash Singh, Campus Lead, Amazon Mr. Vinay Ramesh, HR-Head, Accolite	Member Member
14	Shri Parameshwar. S	Chief-QAC	Member Secretary

#### Invitees:

- Dr. Sanjay Desai, Director-ALC, RUAS
- Director-Admissions
- Director-DTSLD
- Chief-ICT
- Chief-Librarian



The following are the **List of Agenda Items** for the meeting:

Agenda No.	Agenda Item	Presented by
<b>IQAC 3.1</b>	<b>Action Taken Reports on previous minutes of meeting conducted on 26<sup>th</sup> and 27<sup>th</sup> April' 21</b>	To be reviewed by Vice Chancellor and to be presented to IQAC
	IQAC 3.1.1 Preparedness for Advanced E-Lead Certification	
	IQAC 3.1.2 Preparedness for QS-I-GAUGE Audit	
	IQAC 3.1.3 AICTE Extension of Approval (EoA)	
	IQAC 3.1.4 NIRF Data Submission	
	IQAC 3.1.5 ARIIA Data Submission	
	IQAC 3.1.6 NBA Progress status FHMCT and FPH	
	IQAC 3.1.7 NAAC SSR Preparedness	
	IQAC 3.1.8 AICTE Approval Process Handbook 2021-22 guidelines pertaining to programmes offered under FET, FPH, FHMCT and FMC(MBA)	
<b>IQAC 3.2</b>	<b>Academic related matters</b>	Dean-Academics
	IQAC 3.2.1 Introduction of new courses	
	IQAC 3.2.2 Reduction in intake in some programs	
	IQAC 3.2.3 Conduct of classes/examinations during pandemic situation (online/offline)	
	IQAC 3.2.4 Proposal policy for identifying advanced learners and slow learners	
	IQAC 3.2.5 Maintenance of course files as on date –presentation one sample from each faculty to be presented	
	IQAC 3.2.6 Plan of action for 2020-21 Annual Project Exhibitions (Virtual Mode)	
	IQAC 3.2.7 Awards and Recognitions faculty wise	
	IQAC 3.2.8 Mentor-Mentee meeting outcomes	
<b>IQAC 3.3</b>	IQAC 3.2.9 Report on initiatives taken during pandemic time for the online remote access of library resource with usage report	Chief-Librarian
	<b>Research related matters</b>	Director-Research
	IQAC 3.3.1 Ongoing Research activities and status of MoU's in terms of progressive/extensions and action needed	
<b>IQAC 3.4</b>	IQAC 3.3.2 Ph.D. Admission Status	
	<b>Student Affairs related matters</b>	Director-Student Affairs
	IQAC 3.4.1 Presentation of feedback report on Open House conducted with students	
	IQAC 3.4.2 Student participation in co-curricular and extra-curricular activities	
<b>IQAC 3.5</b>	IQAC 3.4.3 Placement scenario as on date	Director-Admissions
	<b>Admission related matters</b>	
	IQAC 3.5.1 Admissions status report 2020-21	



	IQAC 3.5.2 Details of Admissions Sanctioned Intake versus Applications Received with approvals from 2016-17 to 2020-21	
<b>IQAC 3.6</b>	<b>Examination related matters</b>	
	IQAC 3.6.1 Examination Policy and results even semester analysis	Controller of Examinations (CoE)
	IQAC 3.6.2 Academic Calendar with Exam Schedules	
	IQAC 3.6.3 Status Report of ERP, its functions w.r.t LMS / Data Analysis	
	IQAC 3.6.4 Relative increase in % of student performance in Examinations 2020-21	
<b>IQAC 3.7</b>	<b>Policy Documents</b>	
	IQAC 3.7.1 Presentation of Scholarship Policy of the University	Office of Registrar-Director Admissions
	IQAC 3.7.2 University Admissions Reservation Policy	Office of Registrar-Director Admissions
	IQAC 3.7.3 Consultancy Policy on revenue sharing between institution and the individual	Office of Registrar – Research Division
	IQAC 3.7.4 Policy details of systems and procedures for maintenance (physical, academic and support facilities)	Office of Registrar-Facilities Department
	IQAC 3.7.5 Resource Mobilisation Policy and Procedures	Office of Registrar-Finance and Accounts
	IQAC 3.7.6 Policy Document for differently disabled students (barrier-free environment)	Office of Registrar
	IQAC 3.7.7 Code of Ethics Policy	Research Division
	IQAC 3.7.8 Policy Document on Green Campus Initiatives	Director-DTSLD
	IQAC 3.7.9 University IT Policy	Chief-ICT
	IQAC 3.7.10 Policy on E- waste management (in line with government norms)	Chief-ICT
	IQAC 3.7.11 Feedback Mechanisms (Conduction, Analysis and Reporting for Action)-inclusive of all stake holders Students, Faculty, Alumni, Employers)	IQAC
<b>IQAC 3.8</b>	IQAC 3.8.1 Alumni Association Registration Status	Office of Registrar
	IQAC 3.8.2 University Library Committee Details from 2016-17 to 2020-21 and proceedings to be presented	Chief-Librarian
	IQAC 3.8.3 Status of New Website and its features	Mr. Narasimha Murthy, FET
<b>IQAC 3.9</b>	<b>Any other matter with permission of Chair</b>	

All members of the IQAC Committee members and other invitees are requested to attend the meeting.



**Parameshwar. S**  
Member Secretary, IQAC



**Prof. K. K. Raina**  
Vice Chancellor  
(Chairperson, IQAC)